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Our Ref: RC/DW/A.1146

Date: 30 May 2013



NOTICE OF MEETING

Meeting: **Audit, Resources and Performance Committee**

Date: **7 June 2013**

Time: **10.00am**

Venue: **Aldern House, Baslow Road, Bakewell**

JIM DIXON
CHIEF EXECUTIVE

AGENDA

PART A

1. **Apologies for absence.**
2. **Minutes of the meetings of the Audit, Resources & Performance Committee held on 3 May 2013:** approve as a correct record.
3. **Urgent Business.**
4. **Public Participation.**

To note any questions or to receive any statements, representations, deputations and petitions which relate to the published reports on Part A of the Agenda.

5. **Members Declarations of Interest.**

Members are asked to declare any disclosable pecuniary, personal or prejudicial interests they may have in relation to items on the agenda for this meeting.

6. **Exempt Information S100 (A) Local Government Act 1972**

The Committee is asked to consider, in respect of the exempt item, whether the public should be excluded from the meeting to avoid the disclosure of Exempt Information.

Draft Motion:

That the public be excluded from the meeting during consideration of Agenda Item Nos. 7 and 8 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 1 "Information relating to any individual", Paragraph 2 "Information which is likely to reveal the identity of an individual", Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the authority holding that information)" and Paragraph 5 "Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings."

PART B

7. **Exempt Minutes of the meeting of the Audit Resources & Performance Committee held on 3 May 2013:** approve as a correct record.
8. **Internal Audit Report Block 3 2012/13 (A1362/7/PN)** 15 mins
Appendix 1

PART A

9. **Internal Audit 2012/13 Annual Report (A1362/7/RMM)** 10 mins
Appendix 1
10. **Internal Audit Strategy 2013/14 - 2015/16 and Plan for 2013/14 (A1362/7/RMM)** 10 mins
Appendix 1
11. **Specific Reserves (A13392/JNF)** 15 mins
Appendix 1
Appendix 2
12. **2012-2013 Outturn (A137/22/PN)** 30 mins
Appendix A
Appendix B
Appendix C
Appendix D
Appendix E
13. **Corporate Performance Report (A91941/NAW)** 20 mins
Appendix 1
Appendix 2
14. **Corporate Risk Register 2013/14 (A91941/NAW)** 15 mins
Appendix 1
Appendix 2
15. **Micro Scrutiny of Enforcement (A114/JRS)** 20 mins
Appendix 1

Duration of Meeting

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)

Agendas and reports

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website www.peakdistrict.gov.uk.

Background Papers

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers

referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected by appointment at the National Park Office, Bakewell. Contact Democratic Services on 01629 816200, ext 362. E-mail address: democraticservices@peakdistrict.gov.uk.

Public Participation and Other Representations from Third Parties

Anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Director of Corporate Resources to be received not later than 12 noon on the Wednesday preceding the Friday meeting. Contact Democratic Services on 01629 816200, ext 362/382. FAX 01629 816310; E-mail address: democraticservices@peakdistrict.gov.uk. The Scheme is available on the website www.peakdistrict.gov.uk or on request from Democratic Services.

Speakers may wish to endorse points made by other speakers but should avoid repeating detail. The Chair has the discretion to intervene if statements are repetitive.

Written Representations

Other written representations on items of report, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

Recording of Meetings

The Local Government Act 1972 does not require the Authority to permit the recording of meetings by sound, video, film, photograph or any other means. However, the Authority permits a handwritten record being taken at meetings and in addition, requests in advance for recording Authority meetings and committee meetings will be allowed if it is in the interests of helping the wider public observe and understand Authority decision-making.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. The recordings will usually be retained only until the minutes of this meeting have been confirmed.

General Information for Members of the Public Attending Committee Meetings

Aldern House is situated on the A619 Bakewell to Baslow Road, the entrance to the drive is opposite the Ambulance Station. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at www.travelineeastmidlands.co.uk.

Please note that there is no catering provision for members of the public during meal breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: Members of the Audit Resources & Performance Committee:

Chair:	Mr C Pennell
Vice-Chair:	Vacancy
Mrs F Beatty	Mr R Helliwell
Clr Mrs B Beeley	Clr A McCloy
Clr G Claff	Mr G D Nickolds
Clr A Favell	Clr Mrs L Roberts
Clr C Furness	Clr Mrs N Turner
Clr P Harrison	Mr Z Hamid
Clr Mrs G Heath	

Copies for Information to:

Constituent Authorities
Natural England
Secretary of State for the Environment

